



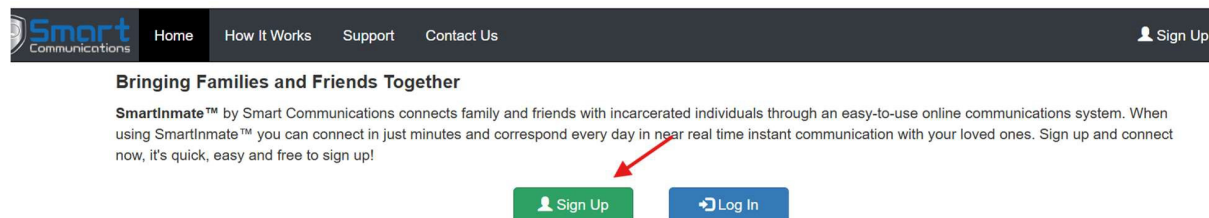
Attorney Training

Private Attorneys and Public Defenders can access the public user's website for Smart Communications at www.smartinmate.com. Users can create accounts and select inmates from any of the Smart Communications facilities. Users can choose to connect with Inmates for sending messages, uploading legal mail, and video visitation. Note that not all services are available at every agency.

At a minimum, agencies require privileged users upload a copy of their State ID or Drivers License and a copy of their Bar Card. Privileged users must be approved by the agency before the use of any of the services. Once the agency approves your account, you will receive an email advising you are approved. Messages, Legal Mail, Video Visitation, and uploaded documents between inmates and privileged users are not visible to the agency or Smart Communications.

Access the Smart Communications website at www.smartinmate.com

Start the sign-up process as shown below.




All Public users including privileged users must complete the enrollment process. The process includes creating a username and password as well as entering personal information including a cell phone number. The number is used for verification purposes. You will receive a text with a code used to authenticate your account.

Create an Account


Creating an account is fast and easy. Enter your information below to proceed. If you already have an account, please [log in](#) instead.

Account Details


Username

 Username

Password


 Password

Confirm Password


 Confirm Password

Personal Information

First Name

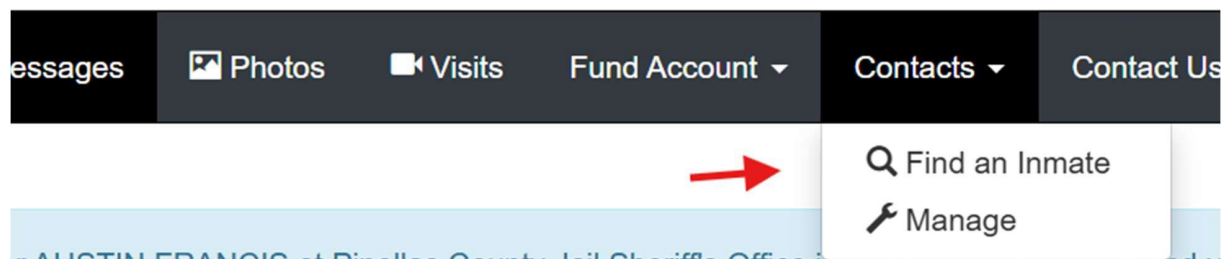
 First Name

Last Name



 Last Name

Note: For credit card purchases, the address on your account must match your billing address exactly as it appears on your credit/debit card statement.

Once the account is created, users can search for inmates at any of the Smart Communications facilities.




Users can search for Inmates based on ID Number, Last Name, First Name, Date of Birth or a combination of any of the fields. It is not necessary to enter every field to get returns.

 - Select Correctional Facility (Optional) - 

 ID Number

 First Name

 Last Name

Date of Birth:

 mm/dd/yyyy 

Search

Users will be asked to select their relationship to the Inmate. Be sure to select the applicable choice of Private Attorney or Public Defender.

The screenshot shows a web form with a dropdown menu open. The dropdown list contains the following options: - Select -, Friend or Family Member, Child Protective Services, ICE Agent, Mental Health, Parole Officer, Private Attorney (highlighted in blue), Probation, Public Defender, and Religious/Counselor. Below the dropdown is a button with a link icon and the text '- Select -'. To the left of the dropdown, the text '62' and 't. GLORIA w' are visible. To the right, the text 'n to the system a' is visible.

The first time you select a facility, inmate, and your relationship to the inmate, you will be directed to the below page to upload required documentation.

Facility Instructions:

You must be pre-approved for privileged communications with inmates. You will need three documents, One document or photo of your identification and one photo of your BAR Card, and one selfie.

- A valid State Identification card, Drivers license card, U.S. Military Identification card, valid passport/visa, or Alien Registration card can be used.
- You can take a photo of your ID and BAR card right from your PC (provided it has a camera) or upload a copy in a pdf or jpg file format.
- These images will be added to your online account and will be submitted to the correctional facility for approval by the county. You will be notified via email when your request has been approved.
- If any document is rejected you will be notified what is needed. Delete the rejected document and upload a new document or take a new picture. Then resubmit your application.

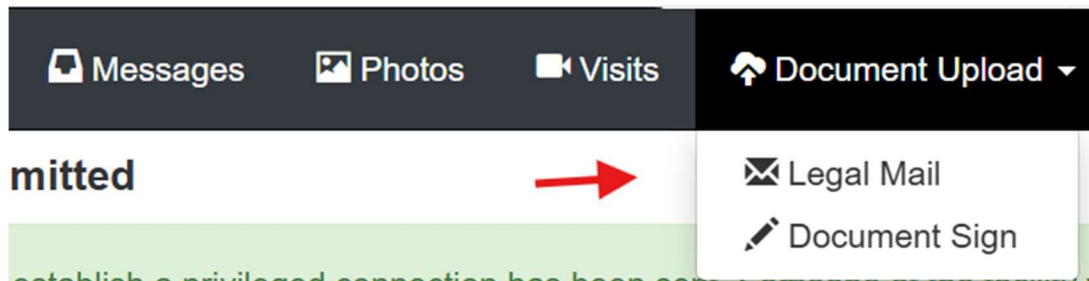
*Any misuse of this system can result in your privileged communication being revoked!

If your device or computer has a camera attached you can use it to capture the required documents. If your device does not have an attached camera you will need to upload your files.

[Use My Device's Camera](#)

[Upload My Files](#)

Attorneys can upload legal documents from the website. Users can require signatures on the documents if applicable. This will allow the inmate to sign the document on his assigned tablet and return to you.



Messages can be sent to Inmates. In most cases the system is configured not to allow Inmates to send messages to Attorneys or respond back from messages sent. This is based on global setting at the agency.



Application Submitted

If you any questions please contact Smart Communications Customer Support, an Administrator at the Facility, or the Facility's Smart Communications Client Services Representative Don Newsome don.newsome@smartcommunications.us