

**PINELLAS COUNTY SHERIFF'S OFFICE
PROFESSIONAL STANDARDS BUREAU
INTER-OFFICE MEMORANDUM**

DATE: NOVEMBER 15, 2024

TO: DISTRIBUTION

FROM: CAPTAIN ROBERT OSTERLAND
Professional Standards Bureau

SUBJECT: SHERIFF'S FINDING

Per Sheriff Gualtieri, Inmate Records Specialist III Cynthia Robinson, #56730, will receive the following as a result of AI-24-010:

1. Written Reprimand

DISTRIBUTION:

Sheriff Bob Gualtieri
Chief Deputy Paul Halle
Assistant Chief Deputy Dave Danzig
Assistant Chief Deputy Dennis Komar
Colonel Paul Carey
Major Deanna Carey
Major Dennis Garvey
Major Joe Gerretz
Major Nick Lazaris
Major Jennifer Love
Director Jennifer Crockett
Director Susan Krause
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Director Jason Malpass
Director Michelle Posewitz
Shannon Lockheart, General Counsel
Payroll
Purchasing-Uniform Supply
Inmate Records Specialist III Cynthia Robinson

RO/blb

**PINELLAS COUNTY SHERIFF'S OFFICE
INTER-OFFICE MEMORANDUM**

DATE: NOVEMBER 7, 2024
TO: INMATE RECORDS SPECIALIST III CYNTHIA ROBINSON, #56730
FROM: SHERIFF BOB GUALTIERI
SUBJECT: CHARGES RE: AI-24-010

An investigation has been conducted by the Administrative Investigation Division, Professional Standards Bureau, of the Pinellas County Sheriff's Office. As a result of this investigation, the Administrative Review Board has determined you committed the following violation:

On, but not limited to, March 18, 2024, while on duty in Pinellas County, Florida, you violated the Pinellas County Sheriff's Civil Service Act Laws of Florida, 89-404 as amended by Laws of Florida 08-285, Section 6, Subsection 4, by violating the provisions of law or the rules, regulations, and operating procedures of the Office of the Sheriff.

1. You violated Pinellas County Sheriff's Office General Order 3-1.3, Rule and Regulation 3.4(d), Performance of Duty.

Synopsis: On March 18, 2024, while on duty as an Inmate Records Specialist III during the second shift at the Pinellas County Jail, you were assigned to the booking position. In this role, you were responsible for creating an inmate's initial file based on the received booking paperwork and entering the information into the Jail Inmate Management System (JIMS).

As part of your duties, you were responsible for booking an inmate who had been transported from federal prison to the Pinellas County Jail to face local charges. The inmate's booking paperwork included a hold from the Federal Bureau of Prisons, directing the jail to return the inmate to federal custody once their local charges were resolved.

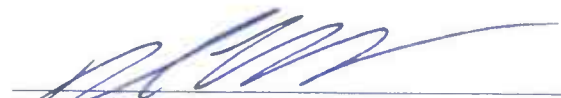
You failed to enter the Federal Bureau of Prisons hold into the Jail Inmate Management System, entering only the inmate's local charges. This oversight contributed to the erroneous release of the inmate on July 23, 2024.

You admitted to this violation.

Disciplinary Points and Recommended Discipline Range:

You were found to be in violation of one (1) Level Three Rule and Regulation violation, totaling fifteen (15) points. These points, which were affected by no modified points from previous discipline, resulted in fifteen (15) progressive discipline points. At this point level, the recommended discipline range is a Reprimand to a twenty-four (24) hour suspension.

Disciplinary action shall be consistent with progressive discipline, for cause in accordance with the provisions of the Pinellas County Civil Service Act.




COLONEL PAUL CAREY
DEPARTMENT OF DETENTION AND CORRECTIONS
FOR BOB GUALTIERI, SHERIFF

I have received a copy:

Date 11-15-04

Time 11603


SIGNATURE

BG:YMT